

## **CHANMedi-Pharm**

### **Request for Proposal/Quotation as Distribution Agent (DA)**

CHAN Medi-Pharm Ltd/Gte (CMP), is today the oldest and largest drug distribution NGO in Nigeria. The company has expanded to acquire a large asset base with Headquarters at Jos and six zonal offices within Nigeria.

CMP has been appointed as one of the Supply Chain Management (SCM) Sub Recipients (SRs) to Society for Family Health (SFH) under the Global Fund Malaria (GFM) New Funding Model (NFM). CMP is responsible for providing Supply Chain Management, Programme and Monitoring & Evaluation (M&E) in South West and South-South region. The overarching goal of the project is to reduce malaria burden to pre-elimination levels and to bring malaria related mortality to zero by 2020.

CHAN Medi-Pharm's Key strategy is to use Supply chain management (SCM), to ensure uninterrupted availability of preventive and treatment pharmaceuticals and supplies in reducing the burden of malaria disease to pre-elimination level in the country.

In line with the above ,CMP therefore invites proposals from suitably qualified third party logistics (3PL) companies with strong experience in handling health related commodities with the capacity to manage South West and South-South regions.

### **Specific Activities of the 3PL Companies:**

The 3PL logistics companies will be responsible for the following activities:

- (1) Provision of last mile delivery (LMD) services from the storage locations in each of the States to designated health facilities (HFs) in accordance with Good Distribution Practices for Pharmaceutical Products.
- (2) Provision of personnel with requisite competency level to be able to effectively perform duties related to documentation, take critical decisions related to health commodities distribution.
- (3) Provision of vehicles compliant with Good Distribution Practices for Pharmaceutical Products needs such as air-conditioned vehicles where required.
- (4) Robust, viable, verifiable disaster recovery plan.
- (5) Valid and adequate Goods-In-Transit insurance; the value of the goods plus freight and ten percent.

(6) Provision of vehicle tracking device and/or GPS to monitor the location of vehicles and duration of time travelled in the delivery of health commodities from the storage point.

**Eligibility Criteria:**

- To be eligible for selection, interested 3PL companies must provide the following details.
- Profile of your organization, including evidence of registration, office address, Organogram, ownership structure and contact telephone numbers.
- Profile of management team and board members.
- Evidence of financial management system.
- Evidence of previous work experience done, with details of contracts amount and funding agency
- Evidence of VAT registration & proof of remittances and /tax exemption certificate
- Evidence of tax payment for the past 3 years
- Evidence of available qualified personnel.

**Evaluation and selection of 3PL Company:**

- A technical panel will be constituted to review the proposal based on the criteria listed above
- Any company who scores less than 80% shall not have her financial proposal evaluated.
- All cost incurred as a result of the proposal shall be borne by the respective organization
- This advertisement shall not be construed as a commitment on the part of CMP to appoint any 3PL company.

Interested organization may obtain further information from the contact given below between 10am and 2pm or via email address [procurement@chanmedi-Pharm.org](mailto:procurement@chanmedi-Pharm.org) . Such information should be requested **not later than 22<sup>nd</sup> October 2015.**

**Submission of Application/Closing Date:**

The code DA/GFM-NFM-2015 should be written on the top right corner of the proposal envelope. Name of the organization should also be clearly written on the back of the envelope. The sealed envelope containing both proposal and quotation should be addressed to the following:

**Submission Delivery Address**

The delivery address to be used for all submissions is:

**Procurement Manager**

**CHAN Medi-Pharm Ltd/gte**

**Little Rayfield, off Bukuru-Rayfield Road**

**P.O. Box 6944, Jos, Plateau State**

**Email: [procurement@chanmedi-pharm.org](mailto:procurement@chanmedi-pharm.org)**

**NB:** Submission of bid document may be hand delivered or couriered to the address above. The closing date of the proposal is **15<sup>th</sup> October 2015**. Any application received after the stated closing date will not be accepted.